

Henley Business School Limited
(Incorporated in the United Kingdom)

PROSPECTUS

2023

We build the people,
who build the businesses,
that build Africa.



Henley
Business School

OUR VISION

We develop societies by building the skills, knowledge and ethics that build businesses, accelerate careers, and create thriving organisations.

Equipping business leaders with new knowledge and thinking has the power to transform companies, communities and societies - through improved skills, job creation, wealth generation and growth.

OUR MISSION

We build the people who build the businesses that build Africa.

We aim to achieve a full-service African business school that is interdependent with, aligned to, and given strategic oversight by its UK parent body. At the same time, we will remain strong in initiative and independence of operations, creating local capacity in our academic, educational, managerial and operational activities.

OUR VALUES INCLUDE

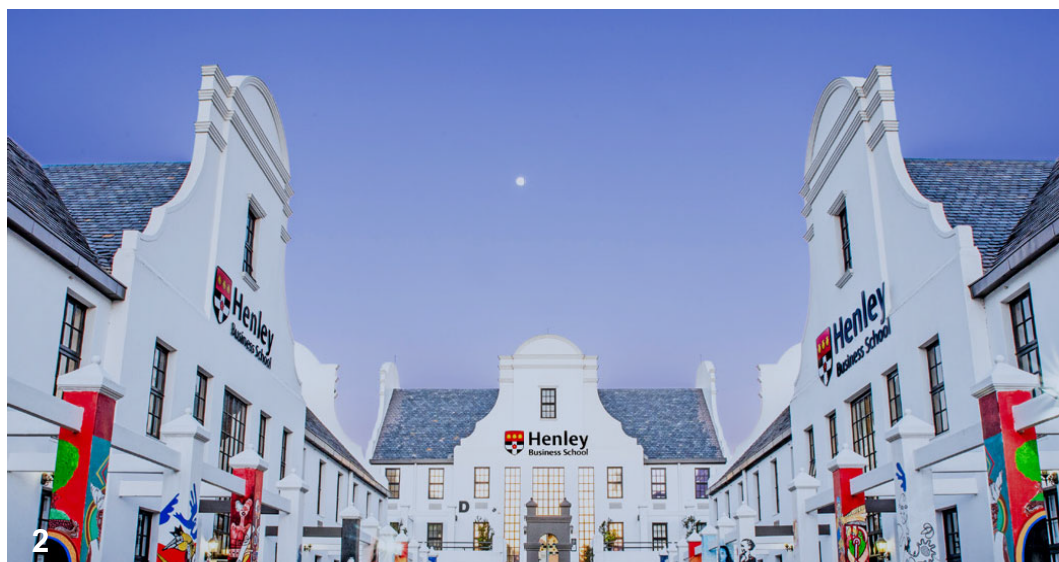
Freedom to forward new ideas and challenge one another to contribute to the growth of the business school.

Respect for the rights, differences, and dignity of all those who study, work, and lead our community.

Working together to always demonstrate ethical professional behaviours to all stakeholders.

Communication that is honest and open, where ideas and opinions are sought and given due consideration.

Responsible stewardship of our environment, facilities and resources are understood and respected.



Jon Foster-Pedley
Dean and Director, Henley Africa

GENERAL INFORMATION

LANGUAGE POLICY

The medium of instruction and communication at Henley is English. If your native language is not English, or if the medium of instruction of your previous qualification was not in English, it will be necessary to take an English test, such as the British Council ELTS or TOEFL. Details are available from the British Council office.

RECOGNITION OF PRIOR LEARNING (RPL)

RPL is the process whereby students can be given credit within their chosen programme of study for previous learning. The Henley RPL policy incorporates both prior formal learning (study with an educational institution which has been formally assessed and certified) and prior experiential learning (non-certified acquisition of skills and knowledge gained through relevant experience). RPL admission to all programmes is limited to 10% of the intake.

RULES OF CONDUCT AND DISCIPLINE

The conduct and discipline of students is guided by the Student Disciplinary Code which clearly outlines a) what constitutes a transgression, b) the disciplinary procedure, and c) applicable sanctions for transgressions.

In addition to the Henley Africa disciplinary code, Henley MBA students worldwide are subject to the University of Reading's Regulations relating to student conduct, subject to the following variation:

- Students registered in South Africa are bound by South African laws.

HEALTH AND WELLNESS

There is a Henley Health and Safety policy that promotes compliance with health and safety legislation and codes of practice, and the maintenance of a safe working and learning environment throughout the school for staff and students.

STUDENT FINANCIAL AID

There is student financial aid in the form of the following:

1. An Academic Excellence scholarship is available for students who have excelled academically in their previous studies.
2. Henley Africa Loyalty bursaries, up to the value of 15% of programme fees, are available for Henley Africa alumni who return to study a qualification programme at the school.
3. A limited number of bursaries and scholarships are made available each year for students. Evidence of academic achievement, financial need, motivation for learning, and good citizenship are required for the respective bursaries and scholarships.
4. *Capitec* and *Standard Bank*, as registered credit providers, also offer educational financial assistance at preferred rates to Henley Africa registered students. Please contact them directly to apply.

ENROLMENT CONTRACT

The enrolment contract is principally between the school and the applicant, and is subject to the School's Terms and Conditions for Registration.

EQUAL OPPORTUNITIES AND DIVERSITY

The school has an Equal Opportunities and Diversity Policy which ensures that individuals are treated on the basis of their relevant merit and abilities. In terms of the policy, no applicant, student or staff shall be discriminated against on account of his or her race (including nationality, ethnic or national origin and citizenship), gender or gender identification, sexual orientation, marital status, religion or religious beliefs,

STUDENT COMPLAINTS AND GRIEVANCES

There is a Student Complaints and Grievance Policy which provides opportunities for students to deal with any complaints or grievances relating to their studies. All formal complaints and grievances are recorded in a Register of Student Complaints and Grievances.

TUITION FEES

Please refer to the fees in the respective programme sections.

REFUND POLICY

1. An applicant who wishes to withdraw from a programme of study must give written notice to that effect to the Programme Manager.
 2. If an applicant withdraws before commencement of the programme, he/she shall be entitled to a full refund of any fees paid.
 3. If an applicant withdraws from the programme within four (4) weeks after the commencement of the programme, he/she shall be entitled to a refund of the fees paid, but the refund will be reduced to take account of the R20,000 charges for the cost of the first workshop and administration.
 4. If an applicant withdraws from the programme after the initial four-week period stipulated in paragraph 3, he/she shall be liable for the full programme fees.
 5. Once the School has been notified in accordance with policy that the applicant wishes to withdraw, the School will, within 30 working days, refund or credit the applicant any sum that he/she may be due.
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HIGHER CERTIFICATE IN MANAGEMENT PRACTICE (HCMP)



Registered by the Department of Higher Education and Training (DHET) and the South African Qualifications Authority (SAQA) at NQF level 5

The HCMP programme is offered at the following campuses:

- * Paulshof (Johannesburg)
- * Brickfields (Cape Town)

HIGHER CERTIFICATE IN MANAGEMENT PRACTICE (NQF 5)

This programme is designed for new managers, team leaders and supervisors. During the programme, you will encounter a comprehensive overview of business management and management activities within the business environment, and develop the skills required for the efficient management of others to achieve desired results with and through them. The content is nestled within a systems thinking framework, with themes covered theoretically and incorporated into action learning sessions.

STUDY SCHEDULE

MODULE 1:
Fundamental Management Concepts (4 days)

MODULE 2:
Systems Thinking and Business (4 days)

MODULE 3:
Fundamental Business Acumen (4 days)

MODULE 4:
Working with People (4 days)

MODULE 5:
Action Learning Activity (4 days)

MODE OF INSTRUCTION

- Contact

HCMP ADMISSION REQUIREMENTS

- Appropriate NQF level 4 qualification.
- 1-2 years' work experience, preferably with some junior management or supervisory experience.
- Employed / business owner and have access to company data for assignment purposes.

FEES

The Henley Higher Certificate in Management Practice fee for 2023 is **R51 900**.

HIGHER CERTIFICATE IN MANAGEMENT PRACTICE (HCMP) (continued)

HCMP FACULTY

Henley's faculty are specifically recruited for their experience and represent the right combination of academic excellence and practical experience. Visit our website for more information on faculty members.

Rashika Padarath, MBA, (GIBS); MSc Environmental Sciences, (WITS)
Charles Henderson, MBA, (Harvard)
Simphiwe Moyo, MBA, (NWU)
Sulet van Niekerk, CA (SA)
Tshidi Pila, National Diploma: Journalism, (Tshwane University of Technology)
Tammy Dohmen, MBA, WBS; Hons Industrial Psych (UJ); Bcom (UJ)
Dr Gene van Heerden, PhD, (Lund University, Sweden)
Lerone Prior, CA(SA), Post Grad in Accounting
Tebogo Mekgoe, EMBA, (UCT)
Nokwazi Mzobe, MBA, (Hult International Business School)
Sharon Shakung, PGDip, Human Resource Management
Steven Carlin, MSocSci, Industrial Psychology, (UKZN)
Sharon Shakung, PGDip, Human Resource Management
Elekanyani Ndlovu, BSc Electrical Eng UCT; Executive and Management Coaching Certificate, (UCT)
Nontokozi Nyoni, MBA, (Stellenbosh)
Davina Zietsman, MBA, (UCT); Msc Eng, UP; BEng Civil, (UP)
Jayesh Reddy, Masters Management of Tech & Innovation (Da Vinci)

ASSESSMENT RULES

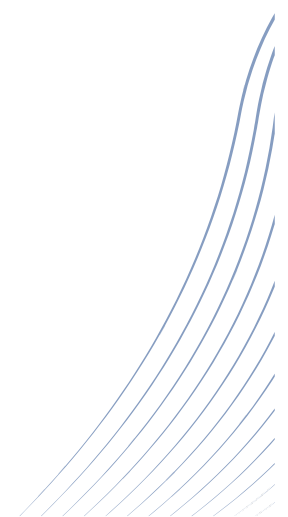
Formative assessment is conducted during class time, and in reflective exercises completed at home and in the workplace between blocks.

Summative assessments in the form of position papers and examinations, case studies and reflective practice papers constitute the bulk of the final mark for the programme. All assessments must be passed with at least 50% to show competency of the content of the module and the programme.

Group work, which forms a component of the formally assessed part of the programme, is inclusive of a final presentation in the last block.

Programme summative assessment breakdown:

- Individual reflective papers for each module
- Position papers for the first four modules
- Open book examination in Module 4
- Action Learning Group Project Report in the final module
- Action Learning Group Presentation in the final module.



ADVANCED CERTIFICATE IN MANAGEMENT PRACTICE (ACMP)



Registered by the Department of Higher Education and Training (DHET) and the South African Qualifications Authority (SAQA) at NQF level 6

The ACMP programme is offered at the following campuses:

- * Paulshof (Johannesburg)
- * Brickfields (Cape Town)

ADVANCED CERTIFICATE IN MANAGEMENT PRACTICE (NQF 6)

This programme is for high potentials, fast-movers and talented junior to middle managers wanting an accredited managerial qualification at NQF level 6. This programme provides an introduction to the principles that help managers get better results with their teams. It aims to equip you with the skills and knowledge to become an effective manager who is able to identify organizational challenges and ascertain opportunities. The programme is underpinned by a systems thinking framework, which allows you to view the business as an ecosystem of interconnected parts that function collectively to create a profitable and sustainable business.

STUDY SCHEDULE

MODULE 1:
Foundations of Systemic Management (5 days)

MODULE 2:
Business Acumen (4 days)

MODULE 3:
Organisational Development and Change (4 days)

MODULE 4:
Synthesis and Integration (4 days)

MODULE 5:
Action Learning Report (3 days)

ACMP FACULTY

Henley faculty are specifically recruited for their experience and represent the right combination of academic excellence and practical experience. Visit our website for more information on faculty members.

Candace Ristic, Current: MBA (Henley Africa)
Charles Henderson, MBA (Harvard Business School)
Dr Melani Prinsloo, PhD, (Lulea University, Sweden)
Davina Zietsman, MBA, (UCT); Msc Eng, UP; BEng Civil, UP
Frans van der Colff, MBA
Desmond Thomas, CA (SA)
Brett Will, PGDip, (De Paul Uni, Chicago)
Heidi Poulton, ICF Coach
Leeann Naidoo, MBA, (Buckinghamshire Chilterns, UK)
Siphiwe Moyo, MBA, (North West University)
Dr Puleng Makhoalibe, PhD, (UCT)

MODE OF INSTRUCTION

Contact

ACMP ADMISSION REQUIREMENTS

- High talented junior to middle managers with NQF level 5 Higher Certificate or equivalent qualification
- 2-3 years' junior management experience
- Employed / business owner and have access to company data for assignment purposes.

FEES

The Henley Advanced Certificate in Management Practice fee for 2023 is **R75 000**.

ADVANCED CERTIFICATE IN MANAGEMENT PRACTICE (ACMP) (continued)

ASSESSMENT RULES

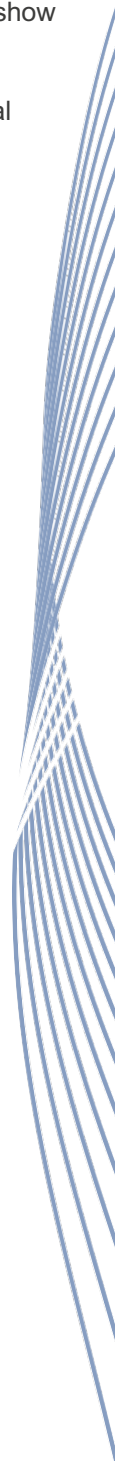
Formative assessment is conducted during class time, and in reflective exercises completed at home and in the workplace between blocks.

Summative assessments in the form of position papers and examinations, case studies and reflective practice papers constitute the bulk of the final mark for the programme. All assessments must be passed with at least 50% to show competency of the content of the module and the programme.

Group work, which forms a component of the formally assessed part of the programme, is inclusive of a final presentation in the last block.

Programme summative assessment breakdown:

- Individual reflective papers for each module
- Position papers for the first three modules
- Open book examination in Module 3
- Action Learning Group Project Report in the final module
- Action Learning Group Presentation in the final module.



ADVANCED DIPLOMA IN MANAGEMENT PRACTICE (ADMP)



Registered by the Department of Higher Education and Training (DHET) and the South African Qualifications Authority (SAQA) at NQF level 7

The ADMP programme is offered at the following campuses:

- * Paulshof (Johannesburg)
- * Brickfields (Cape Town)

ADVANCED DIPLOMA IN MANAGEMENT PRACTICE (NQF 7)

This programme represents a turning point, to celebrate the heights you have reached, and prepare for the climb ahead. Great management and leadership skills are rare. High-performing practitioners are regularly promoted without the relevant experience in managing systems and leading others, with dire consequences for the individual, colleagues and the organization as a whole. This qualification programme is purpose-built to avoid this. Through a blend of highly practical learning, aligned to vital academic theories and frameworks, the programme provides skills that can immediately be applied in the workplace.

STUDY SCHEDULE

MODULE 1:
Thinking Processes & Practices (4 days)

MODULE 2:
Creating Present Value (5 days)

MODULE 3:
Creating Future Value (5 days)

MODULE 4:
Managing Legitimacy in Social Contexts (5 days)

MODULE 5:
Action Learning & Presentations (2 days)

ADMP FACULTY

Henley faculty are specifically recruited for their experience in commerce and industry and represent the right combination of academic excellence and practical experience. Visit our website for more information on faculty members.

Creina Schneier, MBA (WITS)
Frans van der Colff, MBA
Marti Janse van Rensburg, MBA, (GIBS);
M in Materials, Anthropology & Design (UCL)
Tebogo Mekgoe, EMBA (UCT)
Fredelene Elie, MBL, (UNISA) MEd Psych (Stellenbosch)
Dr Gene van Heerden, PhD (Lund University)
Brett Will, PGDip, (De Paul Uni, Chicago)
Darren Lang, PGDip, (De Paul Uni, Chicago)
Lerone Prior, CA(SA), Post Grad in Accounting
Dr Melani Prinsloo, PhD (Lulea University, Sweden)
Kammy Naidoo, MBA (GIBS)
Brian Simelane, MSc Management Accounting (UNISA),
adv Dip, honours (RAU), BCom (RAU)
Nadine Magrath, MBA (UKZN)
Kery Boucher, CA (SA) (NMU)

MODE OF INSTRUCTION

Contact

ADMP ADMISSION REQUIREMENTS

- NQF level 6 Advanced Certificate qualification (or equivalent National Diploma)
- 3 years' minimum management experience.

FEES

The Henley Advanced Diploma in Management Practice fee for 2023 is **R83 500**.

ADVANCED DIPLOMA IN MANAGEMENT PRACTICE (ADMP) (continued)

ASSESSMENT RULES

Formative assessment is conducted during class time, and in reflective exercises completed at home and in the workplace between blocks.

Summative assessments in the form of position papers and examinations, case studies and reflective practice papers constitute the bulk of the final mark for the programme. All assessments must be passed with at least 50% to show competency of the content of the module and the programme.

Group work, which forms a component of the formally assessed part of the programme, is inclusive of a final presentation in the last block.

Programme summative assessment breakdown:

- Individual reflective papers for each module
 - Position papers for the first three modules
 - Open book examination in Module 3
 - Action Learning Group Project Report in the final module
 - Action Learning Group Presentation in the final module.
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POSTGRADUATE DIPLOMA IN MANAGEMENT PRACTICE (PGDip)



Registered by the Department of Higher Education and Training (DHET) and the South African Qualifications Authority (SAQA) at NQF level 8

The PGDip programme is offered at the following campuses:

- * Paulshof (Johannesburg)
- * Brickfields (Cape Town)

POSTGRADUATE DIPLOMA IN MANAGEMENT PRACTICE (NQF 8)

This postgraduate qualification shifts knowledge, emotions and behaviour through experiential and action learning. The NQF level 8, CHE accredited, Postgraduate Diploma in Management Practice will challenge and extend your worldview and learning application from an undergraduate to a postgraduate level. You will have the opportunity to network with others facing similar business management challenges. The postgraduate diploma builds you as a leader and manager, as well as qualifying you for our globally respected MBA.

STUDY SCHEDULE

MODULE 1:
Systemic Management Practice (4 days)

MODULE 2:
Innovative Wealth Creation (5 days)

MODULE 3:
Managing Value Streams (4 days)

MODULE 4:
Synthesis and Integration (5 days)

MODULE 5:
Action Learning Technical Report (3 days)

MODE OF INSTRUCTION

Contact

PGDIP ADMISSION REQUIREMENTS

The Henley Postgraduate Diploma is designed for experienced, practicing managers with 3 years' management experience at middle to senior management level.

To join the Henley PGDip programme, you will need:

- Three years' relevant management experience
- A bachelor's degree or diploma at NQF level 7
- Employed / business owner and have access to company data for assignment purposes.

POSTGRADUATE DIPLOMA IN MANAGEMENT PRACTICE (PGDip) (continued)

ASSESSMENT RULES

Formative assessment is conducted during class time, and in reflective exercises completed at home and in the workplace between blocks.

Summative assessments in the form of position papers and examinations, case studies and reflective practice papers constitute the bulk of the final mark for the programme. All assessments must be passed with at least 50% to show competency of the content of the module and the programme.

Group work, which forms a component of the formally assessed part of the programme, is inclusive of a final presentation in the last block.

Programme summative assessment breakdown:

- Individual reflective papers for each module
- Position papers for the first three modules
- Open book examination in Module 4
- Action Learning Group Project Report in the final module
- Action Learning Group Presentation in the final module.

FEES

The Henley Postgraduate Diploma in Management Practice fee for 2023 is **R99,500**

PGDip FACULTY

Henley faculty are specifically recruited for their experience in commerce and industry and represent the right combination of academic excellence and practical experience.

Dr Melani Prinsloo, PhD (Lulea University)
Dr Zondre Keevy, PhD (UJ)
Dr Elanca Shelley, PhD (UCT)
Tebogo Mekgoe, EMBA (UCT)
Jayesh Reddy, Masters (Da Vinci)
Dr Jay van Zyl, PhD (Wits)
Dr Kincaid Kotze, PhD (UP)
Rozanna Stipinovich, MBA (Wits)
Sulet van Niekerk, CABCom Honours (UJ)
Kery Boucher, CABCom Honours (NMU)
Dr Janette Minnaar, PhD (UP)

THE HENLEY MASTER OF BUSINESS ADMINISTRATION (MBA)

THE Henley MBA IS:



Registered by the Department of Higher Education and Training (DHET) and the South African Qualifications Authority (SAQA) at NQF level 9



Triple international accredited

- AMBA (UK)
- AACSB (USA)
- EQUIS (Europe)

Also accredited in South Africa by the HEQC



The only international MBA in the world to be accredited by the 4 bodies above



The only MBA in South Africa to appear consistently in international rankings like those of the Economist and FT rankings



Taught by a mix of experienced international and South African faculty



A combination of online and offline study, as well as face-to-face learning, designed to give you maximum freedom and flexibility



Designed for the practising manager – someone with three years or more experience



This additional experience is of considerable benefit in the classroom and syndicate groups



Intensely practical and related to your company



Henley's e-library includes commercial databases, news, media, research and journal articles

RANKINGS

The Henley MBA has been highly ranked in recent MBA surveys of leading international business publications such as The Economist, Financial Times and PMR.africa

#1 MBA BUSINESS SCHOOL IN SOUTH AFRICA by Corporate SA (PMR.africa 2018, 2019, 2020, 2021, 2022)

#1 ALUMNI NETWORK IN THE WORLD for Potential to Network (The Economist 2017)

MBA STUDY SCHEDULE

STAGE 1

MODULE 1: The Henley Leadership & Personal Development Workshop (PD1) (*4 days)

MODULE 2: Managing Processes & Systems (MPS) (*2 days)

MODULE 3: Managing Financial Resources (MFR) (*2 days)

MODULE 4: Managing People (MP) (*2 days) Personal Development – Development Plans (PD2) (*1 day) = *3 days

STAGE 1 EXAM PREPARATION: (*1 day)

STAGE 1 ASSESSMENT BREAKDOWN

PD1 assignment
MPS assignment
MFR assignment
MP assignment
PD2 assignment

Stage One Exams:
(MPS, MFR & MP)

STAGE 2

MODULE 5: Strategy (STR) (*2 days)

MODULE 6: International Business (IB) (*2 days) Research Skills (1*day) *3 days

MODULE 7: Strategic Marketing (STMK) (*2 days) Personal Development – Building a Career (PD3) (*1 day) = *3 days

MODULE 8: Reputation & Responsibility (R&R) (*2 days)

STAGE 2 ASSESSMENT BREAKDOWN

STR assignment
IB assignment
STMK assignment

R&R assignment
PD3 assignment

STAGE 3

MODULE 9: Leadership & Change (L&C) (*2 days) Personal Development (*1 day) = *3 days

MODULE 10: Management Research Challenge (MRC) (*2 days)

ELECTIVE ACTIVITIES: Elective module online or international study visit

STAGE 3 ASSESSMENT BREAKDOWN

L&C assignment
MRC proposal
Elective module
MRC

MODE OF INSTRUCTION

Distance (with contact / face-to-face workshop sessions)

MBA ADMISSION REQUIREMENTS

- Three years' relevant managerial experience
- Honours degree or postgraduate diploma at NQF level 8
- Employed / business owner or have access to company data for assignment purposes.

We welcome applications from candidates with exceptional management experience who may not meet all the formal academic criteria for admission. If you have 5 years' management experience at a senior level, we will consider your application. RPL admission cannot exceed 10% of the total class intake.

FEES

The Henley Master of Business Administration fee for 2023 is **R356 050** and can be paid in 3 stages. Fees are payable in full, in advance, prior to the start of each stage.

MBA FACULTY

Henley faculty are specifically recruited for their experience in commerce and industry and represent the right combination of academic excellence and practical experience.

FULL TIME FACULTY

Dr Anastasiya Saraeva, PhD (Henley)
Prof Bernd Vogel, PhD (Leibniz)
Dr Chris Dalton, PhD (Lancaster)
Prof Claire Collins, PhD (Warwick)
Prof Danie Petzer, PhD (North-West University)
Dr Elena Beleska-Spasova, PhD (Sheffield)
Dr Kelly Sloan, PhD (Massachusetts)
Dr Lynn Thurloway, PhD (Brunel)
Prof Marc Day, PhD (Keele)
Prof Moira Clarke, PhD (Cranfield)
Prof Nada Kakabadse, PhD (Western Sydney)
Nigel Spinks, MBA (Henley)
Dr Peder Greve, PhD (St. Gallen)
Dr Stephen Simister, PhD (Reading)
Dr Washika Haak-Saheem, PhD (Leuphana)

PART-TIME FACULTY

Dr Evan Gilbert, PhD (Cambridge)
Dr Isaac Coker, PhD (UMIST)
Francois Ameguide MBA (GIBS)
Prof Linda Ronnie PhD (UCT)
Barry van Zyl, MBA (Henley)

MANAGEMENT:

Dean and Director
J. Foster-Pedley

Deputy Dean and Academic & Governance Director
F. Acheampong

Executive Education Director
L. Buckley

Finance & Operations Director
(vacant)

General Manager
J. LeRoux

DIRECTORS:

J.L.G. Board (British)

J. Foster-Pedley (British)

F. Acheampong

CONTACT

For more information about Henley, visit our website.
You can also contact us via email: info@henleysa.ac.za

Head of Sales

Martijn Slager Tel: 011 808 0878 | martijns@henleysa.ac.za

MBA

Yusuf Essack Tel: 011 808 0898 | yusufe@henleysa.ac.za

HCMP, ACMP, ADMP and PGDip

Pranisha Behary Tel: 011 808 0868 | pranishab@henleysa.ac.za

SITES OF DELIVERY

Johannesburg (Paulshof campus)

Kirstenhof Office Park, Cnr Milcliff Road
and Witkoppen Road, Paulshof, 2191

PO Box 2890
Sunninghill
2157

Cape Town (Brickfields campus)

35 Brickfield Road, Woodstock
Cape Town
7135

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Business School